

W-A-Y Michigan
407 East Fort St., Ste. 201
Detroit, MI 48226
313-444-9292

Board of Directors' Regular Meeting

Date: April 18, 2018

Time: 6:00 p.m.

MINUTES

I. Call to Order by the President at 6:04 p.m.

Roll Call:

Brown Excused

Hines X

Muscat X

Long X

II. Approval of Agenda

It was moved by Christine Muscat and seconded by Amy Long to approve the agenda as presented. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Approval of Minutes Regular Meeting March 21, 2018

It was moved by Christine Muscat and seconded by Thea Hines to approve the March 21, 2018 Regular Board Meeting Minutes. All members voted with Aye. There were none opposed. Passed unanimously.

V. Educational Service Provider Report
Superintendent/Director

Jennifer Hernandez shared WAY Michigan enrollment for March 2018 is 250. Jennifer Hernandez shared a chart with the board showing attendance by grade level.

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-- 336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

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Total Credits for March were 134 with an average of .5 credit per researcher.

Points of Pride: Increase in number of students on the waiting list. We anticipate we will reach 300 students in the Fall.

MStep/Psat/SAT testing recently occurred throughout the state.

We have 25 researchers on track to graduate in June 2018.

Ms. Hernandez shared on a conference call she recently had with Debbie Caperton (Wayne RESA auditor) and Brian Ciloski (MDE) around pupil accounting and what measures that Wayne RESA will work with us to count our researchers. All agreed to a 10-day window, we should submit browsing history, student samples, award letters or evaluation, live sessions, two-way communication, to count our students. Mr. Ciloski shared that MDE is working with another Cyber school in Michigan. They are working with them on obtaining student off line time tracking. They are using this as a pilot program right now. They are working with another school allowing them to have students log into only two courses on count day as a pilot as well. The state provided Wayne RESA (Debbie Caperton) with the clarification she needed to work with us on counting students. Additional conversation was held around 1098 hours required by the state. Ms. Hernandez, Mr. Ciloski and Ms. Caperton discussed the interpretation on this language from traditional school to cyber school programs.

Board member Amy Long asked whether or not auditor allowed us the 10-day window on the previous count. Ms. Hernandez shared that the auditor had offered us 30-day window for the Fall Count.

Board member Amy Long also requested that Ms. Hernandez add her points of pride to the monthly handout she provides to the board.

Board member Christine Muscat asked if the next count period was in October 2018, and Ms. Hernandez confirmed the next count day is in October 2018.

Board member Amy Long asked for confirmation on measures we would be taking to streamline the pupil accounting process for the October count. Ms. Hernandez shared we are going to be working with staff to encourage our students to be online for the required amount of time during the count period. We would like to streamline the process of submitting our browsing history only for the October count. We are looking into adding a timer to the researchers home page assisting them with ensuring they are working in each course for the required amount of time.

Board asked for clarification on how we will handle our Senior students for the count period. Ms. Hernandez shared that most Senior's logged into their full course schedule. There are some who may need to have a changed mindset for this.

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Board had conversation around providing our researchers with this information during the on boarding process. Ms. Hernandez shared that we have Welcome to WAY projects, which are designed for students to earn credit in multiple content areas, and it teaches them how to navigate within the HERO system. For our newer students this becomes an issue, as they are not comfortable in the system to branch out into their specific courses on their learning plan.

Board asked if there is a possibility of closing the enrollment window prior to count? Ms. Hernandez shared this is a violation of state law.

VI. Treasurer Report

A. Discussion Items:

1. March 2018 Financial Reports

Kelli Glenn shared on the Financial Report and provided handouts to the board. Ms. Glenn provided the quarterly back up documentation to the board as well.

Board asked for clarification on state funding and when we anticipate these payments. Ms. Glenn shared on this process.

2. WAY Michigan March 2018 Back Up Documentation to Financial Statements

Board asked for clarification on how our budget has been impacted due to the loss of potential funding from the last count period. Ms. Glenn shared on this process and shared the state has already made the adjustment and has been reflective of the payment we received in March.

Ms. Glenn provided documentation to the board and shared that all costs are pre-approved by the board treasurer before payment(s) are made.

B. Actions Items:

1. Accept March 2018 Financial Reports

It was moved by Christine Muscat and seconded by Amy Long to accept the March 2018 Financial Reports as presented. All members voted with Aye. There were none opposed. Passed unanimously.

VII. Correspondence - None

VIII. Central Michigan University liaison updates – Meagan Brown

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Ms. Brown asked the board if the volume of communication received from CMU is overwhelming, not enough, etc.. Board members shared they don't need a reminder postcard if the information is being provided via email. They shared the information is not overwhelming and they appreciate the updates via email.

Ms. Brown shared this was a topic of conversation at a CMU meeting earlier today. She asked if the school felt they were receiving too much communication and Ms. Hernandez shared it's not overwhelming.

Ms. Brown shared that CMU will be holding a webinar on April 25th at 1:00 pm on Safety.

Ms. Brown shared she will be rotating between board meetings in the Fall as her caseload will be increasing.

IX. Old Business

A. Discussion Items: None

B. Action Items: None

X. New Business

A: Discussion Items:

1. Dickinson & Wright February Invoice

Kelli Glenn shared the invoice with the board and shared this time was spent on the reauthorization.

2. Fall 2017 Board Policies

Ms. Hernandez shared the updated Fall 2017 Board Policies with the board and provided handouts to the board for review.

3. Globe Building Lease

Ms. Hernandez shared on the Globe Building Lease and provided a copy to the board for review. The lease has been reviewed by the Board attorney (Dickinson/Wright), as well as, Central Michigan University legal counsel.

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B: Action Items:

1. Approve Dickinson & Wright February Invoice

It was moved by Christine Muscat and seconded by Thea Hines to approve the Dickinson & Wright February Invoice 1240717 in the amount of \$1,344.00 as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve Fall 2017 Board Policies

It was moved by Christine Muscat and seconded by Amy Long to approve the Fall 2017 Board Policies as presented. All members voted with Aye. There were none opposed. Passed unanimously.

3. Approve Globe Building Lease

It was moved by Christine Muscat and seconded by Thea Hines to approve the Globe Building Lease as presented. All members voted with Aye. There were none opposed. Passed unanimously.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

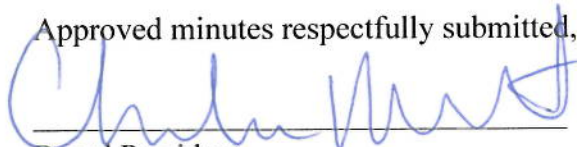
XII. Adjournment

It was moved by Christine Muscat and seconded by Amy Long to adjourn at 7:10 pm. All members voted with Aye. There were none opposed. Passed unanimously.

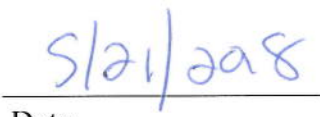
Meeting adjourned at 7:10 pm.

Minutes Certification:

Approved minutes respectfully submitted,



Board President



Date

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