

**W-A-Y Michigan**  
407 East Fort St. Suite 205  
Detroit, MI 48226  
313-444-9292

Board of Directors' Regular Meeting

Date: November 24, 2014  
Time: 6:00 p.m.

MEETING MINUTES

I. Call to Order by the President at 6:07 p.m.

Roll Call

Barker X  
Hines X  
Larson X  
Muscat X  
Stanton - Excused

II. Approval of Agenda

Christine Muscat would like to amend the agenda and add a discussion item to New Business. She would like to discuss food for ribbon cutting ceremony. Motion to approve agenda as amended by William Barker/Seconded by Christine Muscat. Approved unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.  
None.

IV. Approval of Minutes Meeting from October 15, 2014

Motion made to approve the October 15, 2014 meeting minutes by William Barker/Seconded by Thea Hines. Approved unanimously.

V. Treasurer Report

Kelli Glenn presented the treasurers report to the board. Christine Muscat made a recommendation that the board accept the October 31, 2014 budget as presented. William Barker made motion to accept budget as presented/Seconded by Thea Hines. Approved unanimously.

VI. Educational Service Provider Report

Sarah Pazur shared NWEA MAP data with the board. She shared various reports with the board, which showed achievement on 9th and 10<sup>th</sup> grade students who were tested. 100% of students were tested. Challenging students with "power-up" campaign in early December to improve areas of need based on individual test results.

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A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 205, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

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Kimberly Larson asked if there was any feedback between mentors and students. Sarah Pazur shared the process used to keep mentors and students engaged. Weekly staff meetings have been scheduled and we are looking at having some "live sessions" available for the students. Kimberly Larson shared she'd like to see the mentor to student ratio at 6/7 to 1.

Sarah shared on the ribbon cutting ceremony that will be held next Wednesday at the Globe building. Asked if board had any food suggestions for the ceremony.

VII. Correspondence  
None

VIII. Central Michigan University liaison updates  
Christopher Shropshire spoke on items that will continue to emerge as our school is growing. Central Michigan University will be looking at achievement and growth. Need to ensure that students are achieving the college readiness target.

Christopher Shropshire asked board if there was a Mission statement for WAY Michigan. Central Michigan University will be hosting a workshop on Dec. 2nd regarding mission. Board members can RSVP online.

Presented Thea Hines with plaque.

IX. Old Business  
None

X. New Business

A. Compliance Percentage Update

Board wanted to know if compliance piece is updated on a regular basis. Beth Baker indicated that Bethany Rayl would be completing this piece.

B. Educational Program Review Visit Recap

Sarah Pazur shared that this visit went very well. Students were excited to speak to each other online and share on their WAY experience thus far. Chris Shropshire shared that new schools will have these visits three times per year in their first year of operation.

C. Contract Amendment Request from Central Michigan University

Christopher Shropshire spoke on this. Mr. Shropshire asked that the board hold onto the paperwork and look forward to changes that may be made during the next school year.

D. Board of Directors Mission and Vision

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Kimberly Larson spoke on the board constructing their own mission and vision. Suggested that board have further discussion and work on this over the next couple months. Christopher Shropshire indicated the December 2<sup>o</sup>ct session they are hosting would be a good time to explore this further.

E. WAY Michigan Ribbon Cutting Ceremony Update

Christine Muscat shared that we could use some of the board food monies to assist with food at the ribbon cutting ceremony.

Motion made to supply WAY Michigan with monies from the board's fund up to and not to exceed \$250.00 for WAY Michigan Ribbon cutting ceremony by William Barker/Seconded by Thea Hines. Approved unanimously.

F. Staff Review Report

Discussion on Erica Pease obtaining her Michigan certification and plans for resolution of other critical items as reported from CMU visit. Beth Baker stated Bethany Rayl is working on these items which will be resolved, if not already.

Motion made to request 30-day extension on responding to the Staff Review Report by William Barker/Seconded by Kimberly Larson. Approved unanimously. William Barker will be responding to Lisa Wheaton's staff review report letter.

G. Discussion on WAY Michigan Chief Administrative Office appointment

Kelli Glenn shared that she received a call from Shannon French (CMU) who indicated that WAY Michigan had not appointed a CAO position. Board had additional conversation to clarify the role and responsibilities of the CAO. Chris Shropshire indicated he CAO may make a budget request. Kimberly Larson asked for clarification on what the budget request might look like. Central Michigan University representative Christopher Shropshire shared that typically the board treasurer would hold this position.

William Barker made the motion to appoint Christine Muscat as Chief Administrator Officer/Seconded by Thea Hines. Approved unanimously.

H. Discussion of November Budget Amendment

Kelli Glenn had discussion on budget amendment paperwork, which was shared with the board. This budget is based on 42 students who were in attendance on count day. As we increase in size or receive additional funding, we will reassess the mentor/student ratio and make necessary adjustments.

Christine Muscat recommended approval of the November budget.  
William Barker so moved/Seconded by Thea Hines. Approved unanimously.

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XI. Action Items

- A. Approval of November Budget Amendment
- B. Approval of Treasurer's Report (Item V)

XII. Call to the Public

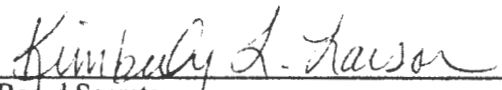
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None.

XIII. Adjournment

William Barker made motion to adjourn meeting/Seconded by Christine Muscat. Approved unanimously. Meeting adjourned at 8:00 p.m.

**Minutes Certification:**

Approved minutes respectfully submitted.

  
\_\_\_\_\_  
Board Secretary

December 18, 2014

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Date

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