

W-A-Y Michigan
407 East Fort St., Ste. 201
Detroit, MI 48226
313-444-9292

Board of Directors' Regular Meeting

Date: October 30, 2017

Time: 6:30 p.m.

MINUTES

I. Call to Order by the President at 6:32 p.m.

Roll Call:

Brown Excused

Hines X

Muscat X

Stanton X

II. Approval of Agenda

It was moved by Christine Muscat and seconded by Thea Hines to approve the agenda as presented. Approved unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Approval of Minutes Regular Meeting September 28, 2017

It was moved by Christine Muscat and seconded by Sheila Stanton to approve the September 28, 2017 Regular Board Meeting Minutes. Approved unanimously.

V. Presentation: Taylor & Morgan presentation of the WAY Michigan 2016-17 Audit Report

Bill Morgan presented this information to the board and provided a handout. Mr. Morgan shared information around the balance sheet and profit & loss statement. Mr. Morgan noted that WAY Michigan has grown by 20% since last year. Mr. Morgan shared on overpayment to employee (who is no longer working for WAY Michigan), and the management company has made arrangements to obtain this overpayment. Thus far, they are obtaining the overpayments.

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-- 336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

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VI. Educational Service Provider Report
Superintendent/Director

Jennifer Hernandez shared information on enrollment and provided a handout to the board. Enrollment High Point for each month was shared on a graph. Enrollment is increasing significantly. We have a solid relationship with several counselors from around the state who send students to us, and we also have marketed for the school as well. Ms. Hernandez also shared a graph showing enrollment by grade. We seem to have an increase in the 9th grade level.

Credit Attainment was shared with the board. We are continuing with the numerous Live Sessions offered to our researchers. We average about 2-4 sessions per day, and the researchers really seem to be enjoying these sessions.

Information was shared on credit attainment by grade level for July, August & September.

Points of Pride: 90%+ tested for NWEA/MAP (CMU Compliance)

Began ALEKS, a new math program. We had our first student complete a math course before using this program.

20+ students are on track for graduation.

WAY Michigan's Contract amendment checklist is due March 1, 2018.

Ms. Hernandez shared a list and map, which shows the top twenty cities where our researchers reside within the State.

Ms. Hernandez provided the board members with a graph, which shows NWEA testing information on our WAY Michigan researchers. (7th and 8th graders will take this test)

Board inquired as to how Count Day went for WAY Michigan. Ms. Hernandez provided this information to the board and informed them that we brought on extra supports to assist Steve Beaulieu with Count Day Information (i.e. inductions, phone calls, etc.)

Board President Muscat inquired as to whether or not she could make an appointment to view the day-to-day activities at WAY Michigan one day in the near future. Ms. Hernandez shared that WAY Michigan would love to have the Board President visit in the near future.

VII. Correspondence

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Christine Muscat shared an email from Central Michigan University pertaining to the WAY Michigan Contract Amendment No 6. The amendment has been fully executed and authorized the below changes to the Contract:

Includes standardized changes to the Academy's Terms and Conditions, Articles of Incorporation, and Bylaws.

VIII. Central Michigan University liaison updates

Megan Brown provided a thank you to Sheila Stanton for her service on the Board. Ms. Brown has been working with Christine Muscat around a prospective board member (David Frankel). Ms. Brown suggested that the board could recruit people that they might know who might be interested in a board member seat. There is a small timeline to add new members right now. If you find someone, the paperwork would need to be completed by December.

IX. Old Business

A. Discussion Items:

None.

B. Action Items:

None.

X. New Business

A: Discussion Items:

1. Spring 2017 Board Policy Updates

Jennifer Hernandez shared on the Spring 2017 Board Policy updates with the board.

2. WAY Michigan 2016-17 Audit Report – Previously reported by Taylor & Morgan.

3. Audit Management Response Letter

Kelli Glenn shared on the former employee overpayment and shared on their payoff terms. Also shared on procedures that have been put in place to prevent this from occurring in the future. Board asked for clarification as to whether or not the board needed to provide any additional information to CMU regarding the overpayment. Ms. Glenn shared the response letter would be provided to CMU.

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B: Action Items:

1. Approve Spring 2017 Board Policy Updates

It was moved by Christine Muscat and seconded by Thea Hines to approve Spring 2017 Board Policy Updates as presented. Approved unanimously.

2. Accept WAY Michigan 2016-2017 Audit Report

It was moved by Christine Muscat and seconded by Sheila Stanton to accept WAY Michigan 2016-17 Audit Report as presented. Approved unanimously.

3. Accept Audit Management Response Letter

It was moved by Christine Muscat and seconded by Thea Hines to accept the Audit Management Response Letter as presented. Approved unanimously.

XI. Treasurer Report

A. Discussion Items:

1. September 2017 Financial Reports

Kelli Glenn shared the September 2017 Financial Report with the board and provided them with a handout.

B. Actions Items:

1. Accept September 2017 Financial Reports

It was moved by Christine Muscat and seconded by Sheila Stanton to accept the September 2017 Financial Report as presented. Approved unanimously.

XII. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

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XIII. Adjournment

It was moved by Christine Muscat and seconded by Sheila Stanton to adjourn at 7:44 pm. Approved unanimously.

Meeting adjourned at 7:44 pm.

Minutes Certification:

Approved minutes respectfully submitted,



Board Secretary

December 5, 2017

Date

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