

W-A-Y Michigan
407 East Fort St., Ste. 201
Detroit, MI 48226
313-444-9292

WAY Michigan
Board of Directors' Regular Meeting

Date: August 15, 2018
Time: 6:00 p.m.

MINUTES

I. Call to Order by the President at 6:02 p.m.

Roll Call:

Brown X
Hines X
Long X
Muscat X

II. Approval of Agenda – Board President Christine Muscat requested to remove Resolution for Change in Membership of the Board from the agenda.

It was moved by Christine Muscat and seconded by Gregory Brown to approve the August 15, 2018 Regular Board Meeting agenda as amended. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Approval of Minutes Regular Meeting June 20, 2018.

It was moved by Christine Muscat and seconded by Thea Hines to approve the June 20, 2018 Regular Board Meeting minutes. All members voted with Aye. There were none opposed. Passed unanimously.

**V. Educational Service Provider Report
Superintendent/Director**

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-- 336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

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Jennifer Hernandez shared with the board that WAY Michigan currently has 230 researchers enrolled. 72 researchers have graduated this past year, and we've had 118 total graduates since WAY Michigan opened. We hired a Science teacher to assist our researchers with online science projects. Our Team Leader and Administrative Assistant both recently have had newborns. Director Steve Beaulieu requested that I share with the board that his daughter is doing well in the Ninja tournaments.

Jennifer Hernandez spoke about researchers who tend to take a break during the summer and seem to pick back up in September.

VI. Treasurer Report

A. Discussion Items:

1. June & July 2018 Financial Statements

Kelli Glenn shared monthly financial information with the board. She indicated there are still changes being made on the year end budget and she will present this information along with audit information at the September board meeting. On the 27th of August WAY Michigan is scheduled for their financial audit. Ms. Glenn shared when the state will be providing their first payment for the 2018/19 School Year. Ms. Glenn shared on the recent lease with the Globe building and the security deposit which will remain until WAY Michigan leaves this space. Ms. Glenn spoke on the profit & loss statement and provided the board with additional information. Ms. Glenn shared on new online enrollment system that WAY Michigan will be using called SchoolMint and shared on future adjustments that may need to be made.

B. Actions Items:

1. Accept June & July 2018 Financial Statements

It was moved by Christine Muscat and seconded by Gregory Brown to approve the June & July 2018 financials as presented. All members voted with Aye. There were none opposed. Passed unanimously.

VII. Correspondence

Conversation was held around the upcoming reauthorization year and information that may be required. Ms. Hernandez asked Meghan Brown for clarification on the red-lined copy.

VIII. Central Michigan University liaison updates

Meaghan Brown was in attendance and shared a board self-assessment form with the board. She is requesting that the board complete the information and return it via email to Orlando within the next month. The information is available electronically as well. Ms. Brown shared on this process and

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provided guidance on how the board might want to complete the form. Once she has received the information, she will bring the data to a future board meeting and share with the board.

IX. Old Business

A. Discussion Items: None.

B. Action Items: None.

X. New Business

A: Discussion Items:

1. WAY Michigan Liability Insurance Proposal

Kelli Glenn shared information on the WAY Michigan Liability Insurance Proposal. She shared on the MUSIC requirements that are required by CMU. Ms. Glenn shared on the cost comparison of the policy and shared there would be an increase of \$74.00 this year due to an increase in enrollment at WAY Michigan. Ms. Glenn shared the policy provides adequate coverage.

2. Dickinson Wright June 2018 Invoice

Kelli Glenn shared on the Dickinson Wright invoices that are being submitted for approval. (Invoice #1265031 - \$339.35, Invoice #1271436 - \$510, Invoice #1280231 - \$776.50, and Invoice #1280232 - \$468.00) Ms. Glenn shared these charges were for lease agreement issues, work for the state aid note, etc. Total Amount of Invoices - \$2093.85

3. WAY Michigan Contract Amendment No. 8

Ms. Brown shared information with the board around Contract Amendment No. 8. She spoke about the board doing their due diligence if/when closing a building right down to the financials. There is information pertaining to "conflict of interest" within the board and making sure the "lines are made clear". Board President Christine Muscat asked if there would be a conflict of interest by working for the owner of the building where WAY Michigan is housed. Ms. Brown shared this would not be considered a conflict of interest. Ms. Brown shared on mandates that are in place for Detroit Public Schools and we would also be held to the same mandates.

4. Transparency Certification Form

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Kelli Glenn shared information with the board on the Transparency Certification Form and indicated that all items listed are transparent within WAY Michigan and shared that we are in full compliance with this form.

5. Board Policies

Ms. Hernandez shared information with the board pertaining to the Spring 2018 Board Policies. The policies we are recommending the board approve would be required policies. There are two policies that we would not recommend as they do not pertain to our School. Board member Amy Long asked for clarification on two-way communication that our students have with our teachers. Ms. Hernandez shared she would inquire on this. Board member Gregory Long asked if students are able to access social media on their Chromebooks and shared that students are not able to access some of our social media sites. Ms. Hernandez shared there are workarounds for students to access this information with teacher assistance.

6. Parent/Researcher Handbook

Ms. Hernandez shared information on the 2018/19 Parent/Researcher Handbook and spoke on items that are included within the handbook.

B: Action Items:

1. Approve WAY Michigan Liability Insurance Proposal

It was moved by Christine Muscat and seconded by Thea Hines to approve the WAY Michigan Liability Insurance Proposal as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve Dickinson Wright June 2018 Invoice

It was moved by Christine Muscat and seconded by Amy Long to approve the Dickinson-Wright Invoices in the amount of \$2093.85 as presented. All members voted with Aye. There were none opposed. Passed unanimously.

3. Approve WAY Michigan Contract Amendment No. 8

It was moved by Christine Muscat and seconded by Thea Hines to approve the WAY Michigan Contract Amendment No. 8 as presented. All members voted with Aye. There were none opposed. Passed unanimously.

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4. Completion of Transparency Certification Form

It was moved by Christine Muscat and seconded by Gregory Brown to approve the Transparency Certification Form as presented & completed. All members voted with Aye. There were none opposed. Passed unanimously.

5. Approval of Board Policies

It was moved by Christine Muscat and seconded by Amy Long to approve the Spring 2018 Board Policies as presented. All members voted with Aye. There were none opposed. Passed unanimously.

6. Approval of Parent/Researcher Handbook

It was moved by Christine Muscat and seconded by Thea Hines to approve the 2018/19 Parent/Researcher Handbook as presented. All members voted with Aye. There were none opposed. Passed unanimously.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

XII. Adjournment

It was moved by Christine Muscat and seconded by Amy Long to adjourn at 7:04 pm. All members voted with Aye. There were none opposed. Passed unanimously.

Meeting adjourned at 7:04 pm.

Minutes Certification:

Approved minutes respectfully submitted,



Board President

10/24/2018
Date

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