

W-A-Y Michigan
407 East Fort St., Ste. 201
Detroit, MI 48226
313-444-9292

Board of Directors' Regular Meeting

Date: December 19, 2018
Time: 6:00 p.m.

MINUTES

I. Call to Order by the President at 6:00 p.m.

Roll Call:

Brown X
Long X
Muscat X

II. Approval of Agenda

It was moved by Christine Muscat and seconded by Amy Long to approve the December 19, 2018 Regular Board Meeting agenda as presented. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Approval of Minutes Annual Meeting November 28, 2018.

It was moved by Christine Muscat and seconded by Gregory Brown to approve the November 28, 2018 Annual Board Meeting minutes. All members voted with Aye. There were none opposed. Passed unanimously.

**V. Educational Service Provider Report
Superintendent/Director**

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

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Jennifer Hernandez shared information pertaining to enrollment and credit attainment with the board, and provided them with a handout. November enrollment is 193. Team leader shared that the credit attainment should increase for December.

Points of Pride:

14 new enrollments

5 graduates

Implementing a new program for students attaining goals.

ALEKS Math competition was held recently. WAY Michigan took First, Third and Fifth place over all WAY schools.

Board member Long asked if "goal info" could be added to the future handout. Ms. Hernandez indicated she would add this information.

WAY Michigan did not achieve 100% tested for the fall NWEA testing. Ms. Hernandez shared the data from CMU with the percent tested and retested. Ms. Hernandez explained the issues surrounding not meeting this compliance goal. The action plan includes best practices for NWEA testing and additional staff training.

Board member Amy Long inquired as to what would occur if we were out of compliance for three years in a row. Ms. Hernandez shared that last year the required mark was 100% tested. Ms. Hernandez shared that the state usually sets the mark at 95%. Ms. Long inquired on whether or not the team will have a refresher on the implementation plan prior to the upcoming May testing. Ms. Hernandez indicated staff would have the necessary training needed prior to the testing.

Board Member Gregory Brown asked whether or not the attendance liaison and the proctor had been working hand in hand. Ms. Hernandez shared the attendance liaison was on leave but a replacement was found and will be in place for spring testing.

Board President Christine Muscat inquired as to whether or not staff knew the importance of meeting the expectation. Ms. Hernandez shared additional information on the testing process and shared that staff will be receiving training on this. Board member Gregory Brown asked if we could offer staff incentives to ensure the students test at 100%. Ms. Hernandez shared that our testing coordinator/data coach received a stipend to assist with this process. She shared that we would look into some type of incentives for staff. Board Member Amy Long asked if accommodations are provided for Special Needs students during testing. Board held additional conversation around this and indicated they would like to have additional conversation with Meghan Brown (CMU) at the next board meeting.

1. SAT Data – Table for January
1. M-Step Data – Table for January

VI. Treasurer Report

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A. Discussion Items:

1. November 2018 Financial Statements

Kelli Glenn shared the November 2018 Financial statements and provided a handout to the board.

Board President Christine Muscat inquired on indirect cost offset amount, which shows negative and wanted to know what is this for? Ms. Glenn shared on this processed and shared it can offset costs of grant payroll, etc.

B. Actions Items:

1. November 2018 Financial Statements

It was moved by Christine Muscat and seconded by Gregory Brown to accept the November 2018 financials as presented. All members voted with Aye. There were none opposed. Passed unanimously.

VII. Correspondence

Board President Christine Muscat shared on correspondence from CMU pertaining to upcoming classroom opportunities.

VIII. Central Michigan University liaison updates – Not in attendance

IX. Old Business

A. Discussion Items:

1. Charter Contract ("Contract") Amendment No. 9

Ms. Hernandez shared on this information and shared a copy with the board. Changes are relatively minor. Graduation track has been added, as well as, curriculum updates.

Ms. Hernandez shared on Reauthorization documentation, 2019/20 calendar, daily schedule, designee form, grade change form and position designee that CMU is requesting in the very near future. Draft from ESP attorney will be sent to the board's attorney George Butler who will then in turn work with CMU throughout this process.

B. Action Items:

1. Approve Charter Contract Amendment No 9.

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It was moved by Christine Muscat and seconded by Amy Long to accept the Charter Contract Amendment No 9 as presented. All members voted with Aye. There were none opposed. Passed unanimously.

X. New Business

A: Discussion Items:

1. Dickinson & Wright Invoices 1280220 - \$230.00 & 1308235 - \$150.14

Kelli Glenn shared on Dickinson & Wright invoices that are relatively old due to the vendor submitting incorrect invoicing. One additional invoice will be coming in the near future, once it has been corrected. Board member Amy Long requested in the future if this occurs, to please forward a summary for review. Ms. Glenn shared she would forward this information to the board.

\$230 – related to reauthorization
\$150.14 - State aid note filing fee

2. Transparency Certification Form (requires board member signature)

Kelli Glenn shared on this information with the board and provided them with a copy of the certification form.

3. Board Policies

Jennifer Hernandez shared information on the Fall 2018 policies with the board. Board President Christine Muscat inquired on how seclusion and restraint works with our online school? Ms. Hernandez shared these would apply for students who test within the building, or if we decided to open a drop in center in the future.

4. Reauthorization questionnaire.

Ms. Hernandez and Ms. Glenn shared this information with the board and provided them with a handout. They indicated this information was being shared for discussion purposes only at tonight's board meeting. Additional discussion and approval will be held at the January 2019 board meeting.

B: Action Items:

1. Approve Dickinson & Wright Invoices 1280220 & 1308235

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It was moved by Christine Muscat and seconded by Amy Long to accept Dickinson & Wright Invoices 1280220 in the amount of \$230 & 1308235 in the amount of \$150.14 as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve the Transparency Reporting Certification Form

It was moved by Christine Muscat and seconded by Gregory Brown to approve the Transparency Reporting Certification Form as presented. All members voted with Aye. There were none opposed. Passed unanimously.

3. Approve Board Policies

It was moved by Christine Muscat and seconded by Gregory Brown to approve the Board Policies as presented. All members voted with Aye. There were none opposed. Passed unanimously.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

XII. Adjournment at 7:17 pm


It was moved by Christine Muscat and seconded by Amy Long to adjourn at 7:17 pm. All members voted with Aye. There were none opposed. Passed unanimously.

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Minutes Certification:

Approved minutes of December 19, 2018 Regular meeting
respectfully submitted,



Board Secretary

2.27.19

Date