

**W-A-Y Michigan**  
407 East Fort St., Ste. 201  
Detroit, MI 48226  
313-444-9292

**Board of Directors' Regular Meeting**

**Date: January 17, 2018**

**Time: 6:00 p.m.**

**MINUTES**

I. Call to Order by the President at 6:01 p.m.

Roll Call:

Brown   X  

Hines   X  

Muscat   X  

II. Approval of Agenda

Christine Muscat requested removing the verbiage “Annual” Meeting, and replaced with “Regular” Meeting under item IV.

It was moved by Christine Muscat and seconded by Thea Hines to approve the agenda as amended. Approved unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Approval of Minutes Regular Meeting December 20, 2017

It was moved by Christine Muscat and seconded by Gregory Brown to approve the December 20, 2017 Regular Board Meeting Minutes. Approved unanimously.

V. Educational Service Provider Report

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-- 336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

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Superintendent/Director

Jennifer Hernandez provided a handout to the board and shared the following information:  
High point for enrollment – December enrollment is at 281. We've graduated four additional researchers since November.

Discussion was held on student enrollment by grade. Additional conversation was held on total credits and credit attainment during the month of December. Typically credit attainment will go down slightly due to the Holiday.

40 students are on track to graduate by March 1, 2018 if they continue to stay on track.

Steve Beaulieu and Jennifer Hernandez met with CMU to plan for the Education Program Review to be held on February 6, 2018. The visit will include classroom observations (which will be done virtually), focus groups: administration, teachers and support staff.

We are anticipating an increase of about \$25,000 for Title I.

VI. Treasurer Report

A. Discussion Items:

1. December 2017 Financial Reports

Kelli Glenn shared the December 2017 financial report with the board and provided them with a handout. Board asked for clarification on how the grant funding dollars are spent/charged. Kelli Glenn shared this accounting process with the board. Board asked for clarification on general journal entries, which appears on the handout. Kelli Glenn shared this accounting process with the board. Board would like additional clarification on the general journal entries (which are approved by Christine Muscat) on a monthly basis. Board asked for additional clarification on how Title funds are allocated and used within the school. Jennifer Hernandez and Kelli Glenn shared this process with the board.

B. Actions Items:

1. Accept December 2017 Financial Reports

It was moved by Christine Muscat and seconded by Thea Hines to accept the December 2017 Financial Report as presented. Approved unanimously.

VII. Correspondence

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None.

VIII. Central Michigan University liaison updates

Meghan Brown shared her thanks to Jennifer Hernandez for being so compliant for all items that have recently been requested. Ms. Brown will be attending the morning session of the EPR.

CMU held a webinar yesterday on Building a Stronger Board. Information on this webinar is still available for the board members.

MDE has produced a parent dashboard. Ms. Brown recommended that the board inquire as to the information that is being reported on WAY Michigan. The website to access this information is: [mischooldata.org/parentdashboard](http://mischooldata.org/parentdashboard)

Ms. Brown asked the board to think about what type of Professional Development they need as a board? Ms. Brown requested the board send her an email pertaining to PD prior to the next board meeting.

IX. Old Business

A. Discussion Items: None

B. Action Items: None

X. New Business

A: Discussion Items:

1. Proposed Globe Building/WAY Michigan Lease

Ms. Hernandez shared a copy of the proposed lease with the board and held additional conversation/discussion. Board indicated they would like to share the lease with the board attorney once CMU has reviewed, and prior to board approval. Board shared they would contact Ms. Hernandez and request that she send the lease to the board attorney.

B: Action Items: None

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XI. Call to the Public

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None.

XII. Adjournment

It was moved by Christine Muscat and seconded by Thea Hines to adjourn at 6:50 pm. Approved unanimously.

Meeting adjourned at 6:50 pm.

**Minutes Certification:**

Approved minutes respectfully submitted,



\_\_\_\_\_  
Board Secretary

February 26, 2018

\_\_\_\_\_  
Date

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