

W-A-Y Michigan
407 East Fort St., Ste. 201
Detroit, MI 48226
313-444-9292

Board of Directors' Regular Meeting

Date: May 16, 2018

Time: 6:00 p.m.

Minutes

I. Call to Order by the President at 6:18 p.m.

Roll Call:

Brown X
Hines Excused
Long X
Muscat X

II. Approval of Agenda

Christine Muscat requested to add item #4 (Audit Engagement Letter) under Treasurer's Report Discussion Items and add item #3 (Accept Audit Engagement Letter) under Treasurer's Report Action Items.

It was moved by Christine Muscat and seconded by Gregory Brown to approve the agenda as amended. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Approval of Minutes Regular Meeting April 18, 2018

It was moved by Christine Muscat and seconded by Amy Long to approve the April 18, 2018 Regular Board Meeting Minutes. All members voted with Aye. There were none opposed. Passed unanimously.

V. Educational Service Provider Report
Superintendent/Director

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-- 336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

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We have seventeen new graduates to report on behalf of WAY Michigan.

VI. Treasurer Report

A. Discussion Items:

1. April 2018 Financial Reports

Kelli Glenn shared the April 2018 Financial Report with the board and provided a handout to the board members. Board asked for clarification on how the last pupil audit had impacted the budget financially. Ms. Glenn shared the last pupil audit did impact the budget, however, we are in a good place at this time. Ms. Long (Board member) shared that Ms. Glenn did a nice job considering the audit had an impact on the budget.

Regarding the budget adjustment passed in March, which had to do with the pupil accounting audit, Ms. Glenn shared on measures that were taken to accommodate the budget adjustment that were needed between now and July 1, 2018. One measure was to adjust the student/mentor ratio until July 1, 2018. The board asked if we could offer the mentors some type of reward for taking the reduction in their pay. Ms. Glenn shared we could discuss this at a later board meeting.

2. Budget Timeline

Ms. Glenn shared on this process and shared a handout with the board, which provided additional information on the budget timeline.

3. State Aid Note

Ms. Glenn shared on the process of the state aid note and how this impacts WAY Michigan. She explained on the borrowing process. For the first time, WAY Michigan qualifies to borrow from the State of Michigan credit line. Ms. Glenn will be submitting an application to the state to start the borrowing process. Board asked for the criteria/qualifications on how they qualify for this loan. Ms. Glenn shared this information with the board.

4. Audit Engagement Letter

Ms. Glenn shared on the Taylor & Morgan Audit Engagement Letter and provided the board with a copy of the letter for review.

Amy Long (Board Member) asked if there are any significant changes since the last agreement. Ms. Glenn shared there are no changes to report.

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B. Actions Items:

1. Accept April 2018 Financial Reports

It was moved by Christine Muscat and seconded by Gregory Brown to approve the April 2018 Financial Report as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve Budget Timeline

It was moved by Christine Muscat and seconded by Amy Long to approve the Budget Timeline as presented. All members voted with Aye. There were none opposed. Passed unanimously.

3. Accept Audit Engagement Letter

It was moved by Christine Muscat and seconded by Amy Long to accept the Audit Engagement Letter as presented. All members voted with Aye. There were none opposed. Passed unanimously.

VII. Correspondence: None.

VIII. Central Michigan University liaison updates: None.

IX. Old Business

A. Discussion Items: None.

B. Action Items: None.

X. New Business

A: Discussion Items:

1. Dickinson & Wright Invoice

Kelli Glenn shared information on the Dickinson & Wright Invoice and provided a copy to the board for review. The current invoice is for \$449.00. Reauthorization and lease renewal services are listed on the invoice. Amy Long (Board Member) asked if anything on the invoice jumps out as being incorrect? Ms. Glenn confirmed she thought the invoice was accurate.

2. Gregory Brown (Board Member upcoming Term Expiration)

B: Action Items:

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1. Approve Dickinson & Wright Invoice

It was moved by Christine Muscat and seconded by Gregory Brown to approve the Dickinson & Wright March Invoice 1246391 in the amount of \$449.00 as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Accept Resolution for Reappointment of Gregory Brown

It was moved by Christine Muscat and seconded by Amy Long to approve the Resolution for Reappointment of Gregory Brown as presented. All members voted with Aye. There were none opposed. Passed unanimously.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

No Public Comments.

XII. Adjournment

It was moved by Christine Muscat and seconded by Amy Long to adjourn at 6:39 pm. All members voted with Aye. There were none opposed. Passed unanimously.

Minutes Certification:

Approved minutes respectfully submitted,



Board Secretary

June 26, 2018

Date

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