

W-A-Y Michigan
407 East Fort St., Ste. 201
Detroit, MI 48226
313-444-9292

WAY Michigan
Board of Directors' Regular Meeting

Date: June 20, 2018
Time: 6:00 p.m.

Minutes

I. Call to Order by the President at 6:00 p.m.

Roll Call:

Brown X
Hines X
Long X
Muscat X

II. Approval of Agenda

It was moved by Christine Muscat and seconded by Gregory Brown to approve the agenda as presented. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Approval of Minutes Regular Meeting May 16, 2018 & Special Meeting June 7, 2018.

It was moved by Christine Muscat and seconded by Thea Hines to approve the May 16, 2018 Regular Board Meeting and June 7, 2018 Special Meeting Minutes. All members voted with Aye. There were none opposed. Passed unanimously.

V. Educational Service Provider Report
Superintendent/Director

Jennifer Hernandez shared on highlights for the past school year. We had a total of 73 graduates for this school year.

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Ms. Hernandez shared on total credits earned, average credit attainment and credit attainment by grade and provided the board with a handout which graphs this information. Ms. Hernandez shared that WAY Michigan will be hiring a middle school teacher for the upcoming school year. We plan to inquire with one of our certified middle school teacher mentors as to whether or not she might be interested in this open position.

Points of Pride: No findings on the recent special education audit, including very positive comments from the auditor.

100% MSTEP testing for all grades

100% NWEA/MAP middle school testing

Ms. Hernandez shared on the recent pupil accounting audit which showed zero findings. The auditor shared that MDE will be coming in to review a previous audit that WAY Michigan has already had conducted.

Ms. Hernandez shared on the upcoming WAY Michigan audit scheduled for July 11th and 12th. The audit is being conducted by the Office of the Auditor General.

We have been approved for a Title I grant in the amount of \$44,403, Title II grant in the amount of \$15,323, and Title IV grant in the amount of \$10,000. Ms. Hernandez shared on how these monies would be used to service the WAY Michigan students and the process for utilizing the funds.

VI. Treasurer Report

A. Discussion Items:

1. May 2018 Financial Statements

Kelli Glenn shared on the May 2018 Financial Statements and provided the board with a handout. Ms. Glenn wanted to reiterate that Board Treasurer Christine Muscat approves all payments. Ms. Glenn indicated that the final net income number should be a positive number at the next board meeting.

2. Proposed 2018-19 General Fund Budget

Ms. Glenn shared on the proposed 2018-19 General Fund Budget and shared on this process with the board. Ms. Glenn provided an explanation of the expenditure line items listed on the handout. Total expected expenditures should be \$2,704,929, and total revenues should be \$2,713,531. Board asked whether or not a stipend for those mentors who took a pay cut might be provided to them in the upcoming school year. Ms. Glenn shared that a 2% increase was worked into the budget for the staff in the upcoming school year. Ms. Glenn shared the postage line item has been increased in this budget. Board President Muscat asked if the board should anticipate additional legal fees pertaining to

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the reauthorization. Ms. Glenn shared that the legal fees should be less this upcoming school year than what was invoiced for this past school year. Ms. Glenn also budgeted higher for special education students.

The 1 to 10 ratio for mentors will be in effect for the upcoming school year. Board President Muscat asked on the hiring process. Ms. Hernandez shared that we post on Applitrack for our positions, which we have used effectively in the past. The online staff is still provided by WAY Program.

Board member Amy Long asked for clarification on why food is not provided at PD. Ms. Glenn and Ms. Hernandez shared on the process for using funds (regular and title funds) to purchase “refreshments” that could be used at PD’s.

Board member Greg Brown asked for clarification on the special education budget and whether or not another social worker would be added. Ms. Glenn shared that one additional day per week for social work had been added to the budget.

3. Amended 2017-18 Proposed June General Fund Budget

Ms. Glenn shared this information with the board and provided them with a handout. The total expenditures were \$1,860,650, and the total revenues were \$1,865,473. (Total from State Sources is based on 219 students at a per pupil funding amount of \$7,631.00) Postage and internet access has been increased.

Board member Thea Hines asked for clarification on the legal fees listed. Ms. Glenn shared on projections that uses to anticipate what the legal costs might be. Ms. Hernandez shared that WAY Michigan’s legal fees seem less than what she has seen in other school academies.

4. August 2018 State Aid Note Borrowing Resolution

Ms. Glenn shared on the State Aid Note Borrowing and the advantage of borrowing from the State Aid to serve as a “cashflow” until the federal funds arrive in October 2018. The state aid borrowing note funds would be released in September 2018.

Board Member Amy Long asked if WAY Michigan could have previously taken advantage of the state aid borrowing. Ms. Glenn shared this is the first year that WAY Michigan is eligible to participate.

Board President Muscat asked if board is comfortable with the Director of Finance (Kelli Glenn) to sign on their behalf. Ms. Glenn shared that board officers would need to sign as authorized signers before leaving the board meeting.

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B. Actions Items:

1. Accept May 2018 Financial Statements

It was moved by Christine Muscat and seconded by Amy Long to approve the May 2018 Financial Report as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve 2018-19 General Fund Budget

It was moved by Christine Muscat and seconded by Thea Hines to approve the 2018-19 General Fund Budget as presented. All members voted with Aye. There were none opposed. Passed unanimously.

3. Approve 2017-18 Proposed June General Fund Budget Amendment

It was moved by Christine Muscat and seconded by Amy Long to approve the 2017-18 Proposed June General Fund Budget Amendment as presented. All members voted with Aye. There were none opposed. Passed unanimously.

4. Approve August 2018 State Aid Note Borrowing Resolution (Roll Call Vote)

It was moved by Christine Muscat and seconded by Thea Hines to approve the August 2018 State Aid Note Borrowing Resolution as presented.

Roll Call Vote:

- C. Muscat - Aye
- T. Hines - Aye
- G. Brown - Aye
- A. Long - Aye

All members voted with Aye. There were none opposed. Passed unanimously.

VII. Correspondence

None.

VIII. Central Michigan University liaison updates – Not in attendance

IX. Old Business

A. Discussion Items: None.

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B. Action Items: None.

X. New Business

A: Discussion Items:

1. Dickinson & Wright Invoice #1255556

Ms. Glenn shared on services through April 30, 2018 which was submitted by Dickinson & Wright (Inv. 1255556)

B: Action Items:

1. Approve Dickinson & Wright Invoice #1255556

It was moved by Christine Muscat and seconded by Gregory Brown to approve the Dickinson & Wright March Invoice 1255556 in the amount of \$1143.00 as presented. All members voted with Aye. There were none opposed. Passed unanimously.

XI. Call to the Public

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Board wanted to welcome Patrick Jackson who is interested in filling one of the vacant board member seats. Patrick shared a bit of his background with the board.

XII. Adjournment

It was moved by Christine Muscat and seconded by Amy Long to adjourn at 6:57 pm. All members voted with Aye. There were none opposed. Passed unanimously.

Minutes Certification:

Approved minutes respectfully submitted,



August 17, 2018

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Board Secretary

Date

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