

**W-A-Y Michigan**  
407 E. Fort St., Suite 201  
Detroit, MI 48226  
(313) 638-2716

**Board of Directors' Regular Meeting**

**Date: March 20, 2019**  
**Time: 6:00 p.m.**

**MINUTES**

- I. Call to Order by the President at 6:11pm

Roll Call:

Brown

Long

Muscat

- ii. Approval of Agenda

It was moved by Christine Muscat and seconded by Amy Long to approve the March 20, 2019 Regular Board Meeting agenda as presented. All members voted with Aye. There were none opposed. Passed unanimously.

- iii. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

- IV. Approval of Minutes Special Meeting February 27, 2019.

It was moved by Christine Muscat and seconded by Gregory Brown to approve the February 27, 2019 Special Board Meeting minutes. All members voted with Aye. There were none opposed. Passed unanimously.

- V. Educational Service Provider Report

Superintendent/Director

Jennifer Hernandez shared documents with board members which included information regarding enrollment for February & student credit attainment.

Jennifer also shared with board members that WAY Michigan has 5 new graduates & a new app called "Connect & Check" for all mentors & researchers.

Board member Amy Long ask if there will be a chat room for mentors & researchers to communicate on "Connect & Check," Ms. Hernandez explains how the communication feature is already available on HERO.

VI. Treasurer Report

A. Discussion Items:

1. February 2019 Financial Statements

Kelli Glenn provided the board members with handouts & shared information regarding February's finances.

B. Action Items:

1. Accept February 2019 Financial Statements

It was moved by Christine Muscat and seconded by Gregory Brown to accept the February 2019 financials as presented. All members voted with Aye. There were none opposed. Passed unanimously.

VII. Correspondence

Board members ask if WAY Michigan qualified for the grant from T-Mobile, which was discussed at the last board meeting.

Jennifer Hernandez says yes & provides further information regarding the grant.

VIII. Central Michigan University liaison updates

Not in attendance

IX. Old Business

A. Discussion Items: None

B. Action Items: None

X. New Business

A: Discussion Items:

1. 2018-19 Audit Engagement Letter; Taylor & Morgan

Kelli Glenn provided the board with documents pertaining information regarding the Taylor & Morgan 2018-19 audit engagement.

Ms. Glenn indicated that she has thoroughly read through the Audit's documents, which she clarifies with the board & explained that Board President Christine would sign the second to last page if the Board decides to approve the audit.

2. Current Dickinson and Wright invoice (1350560)

Kelli Glenn provided the board members with handouts & shared information about what is being charged for invoice 1350560.

3. WAY Michigan Federal Grant Changes

Kelli Glenn provides the board members with a document & explained funds for Title I Part A, Federal Title II Part A & Title IV Part A SSAE.

4. Lease Agreement

Attorney George Butler provided documents to the board pertaining information about WAY Michigan's lease agreement & explained that he & the authorizer read through the paperwork. Mr. Butler explained how the agreement meets all law requirements & is only being revised and not changed. He further explained that the rent will remain the same because WAY Michigan is already paying below market price.

5. ESP Agreement

Attorney George Butler provided the board with his letter to Suzanna Ballard regarding the ESP Agreement & indicates that he has thoroughly read through the agreement. He explained the ESP agreement & made it known that if the board members choose to accept, they will never become liable or have a conflict of interest that will prevent them from being board members.

B: Action Items:

1. Approve 2018-19 Audit Engagement Letter: Taylor & Morgan

It was moved by Christine Muscat and seconded by Amy Long to approve 2018-19 Audit Engagement Letter: Taylor & Morgan as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve Dickinson and Wright invoice (1350560)

It was moved by Christine Muscat and seconded by Gregory Brown to approve Dickinson and Wright invoice as presented. All members voted with Aye. There were none opposed. Passed unanimously.

3. Approve Lease Agreement

It was moved by Christine Muscat and seconded by Amy Long to approve the Lease Agreement as presented. All members voted with Aye. There were none opposed. Passed unanimously.

4. Approve ESP Agreement

It was moved by Christine Muscat and seconded by Gregory Brown to approve the ESP Agreement as presented. All members voted with Aye. There were none opposed. Passed unanimously.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

XII. Adjournment

It was moved by Christine Muscat and second by Gregory Brown to adjourn at 6:46pm. All members voted Aye. There were none opposed. Passed unanimously.

**Minutes Certification:**

Approved minutes of March 20, 2019 Regular meeting respectfully submitted,

  
\_\_\_\_\_  
Board Secretary

4.24.19  
\_\_\_\_\_  
Date