

W-A-Y Michigan
407 E. Fort St., Suite 201
Detroit, MI 48226
(313) 638-2716

Board of Directors' Regular Meeting

Date: August 21, 2019
Time: 6:00 p.m.

MINUTES

I. Call to Order by the President at 6:06 pm

Roll Call:

Brown X

Long X

Muscat X

II. Approval of Agenda – Board President Christine Muscat indicated additions would be added to the agenda. Board Member Amy Long requested to add 2019 Annual CMU Conference to the agenda. Board President Christine Muscat requested adding July 2019 Financial Statements and Dickinson Wright Invoice 1394058 under Treasurer's Report, and under New Business add WAY Michigan Insurance Proposal, Fall Transparency Certification Form, and conversation with Pricilla Hines.

It was moved by Christine Muscat and seconded by Amy Long to approve the June 19, 2019 Regular Board Meeting agenda as amended. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

IV. Approval of Minutes Regular Meeting June 19, 2019.

It was moved by Christine Muscat and seconded by Gregory Brown to approve the June 19, 2019 Regular Board Meeting minutes. All members voted with Aye. There were none opposed. Passed unanimously.

V. Educational Service Provider Report
Superintendent/Director

Madeline Black shared information on potential online store for ordering WAY Michigan apparel. Ms. Black shared that the school has been working with WDIV on some marketing campaigns. Postcard mailing went out recently. Recent events have been held around the state to promote the school. We have someone working with google ads and Facebook ads which look really nice. Ms. Black shared a testimonial with the board.

James Middleditch shared information on retention and enrollment with the board and shared that several researchers are close to graduating. He shared that WAY Michigan has 10 new enrollments. James indicated that retention information is based on monthly basis showing engagement of researchers.

Priscilla Hines asked how engagement was being handled for those who are not on track? Mr. Middleditch shared information on the recommitment process. Mr. Middleditch shared additional information with the board around credit attainment within the school. Marketing is ongoing throughout the state.

Board held discussion around recruitment and potential adult education programs. Ms. Hines spent some time asking questions of the WAY Michigan staff and board members.

VI. Treasurer's Report

A. Discussion Items:

June 2019 Financial Statements

Kelli Glenn shared on the June 2019 Financial Statement and provided the board with a handout. WAY Michigan audit begins next Tuesday. Once the audit has been completed, the information will be shared with the board in October.

July 2019 Financial Statements

Kelli Glenn shared on the July 2019 Financial Statement and provided the board with a handout.

Dickinson Wright Invoice 1394058

Kelli Glenn shared on the Dickinson Wright Invoice and provided the board with a copy. Ms. Glenn shared that the state aid borrowing process is going along well. The attorney has been involved in that process. The invoice reflects charges for this.

B. Action Items:

Accept June 2019 Financial Statements

It was moved by Christine Muscat and seconded by Gregory Brown to accept the June 2019 financials as presented. All members voted with Aye. There were none opposed. Passed unanimously.

Accept July 2019 Financial Statements

It was moved by Christine Muscat and seconded by Amy Long to accept the July 2019 financials as presented. All members voted with Aye. There were none opposed. Passed unanimously.

Approve Dickinson Wright Invoice 1394058

It was moved by Christine Muscat and seconded by Gregory Brown to approve the Dickinson Wright Invoice 1394058 as presented. All members voted with Aye. There were none opposed. Passed unanimously.

VII. Correspondence

VIII. Central Michigan University liaison updates:

CMU liaison Jennifer Joubert shared that board member Amy Long attended one of CMU's recent conference. CMU is working on upcoming conferences for next year. Ms. Joubert shared that Mr. Middleditch and Ms. Black attended a recent CMU conference as well. Ms. Joubert shared that WAY Michigan really needs to fill the two vacant board seats in the very near future. Board held additional conversation around the board vacancies and locating individuals to fill the vacant spots.

IX. Old Business

A. Discussion Items: None

B. Action Items: None

X. New Business

A: Discussion Items:

1. WAY Michigan Insurance Proposal

Kelli Glenn shared information on WAY Michigan Insurance Proposal and provided the board with a handout. The current policy expires on August 29, 2019. The policy covers all requirements of the authorizer. Board President Muscat inquired if the policy covers the board and Ms. Glenn shared that it does. Ms. Muscat asked if the insurance had been dropped at the Pontiac site and Ms. Glenn shared that it had been cancelled.

2. Fall Transparency Certification Form

Kelli Glenn shared the Fall Transparency Certification Form with the board and provided a copy to them.

3. 2019 Annual CMU Conference

Board Member Amy Long shared on the recent 2019 Annual CMU Conference that she attended. Ms. Long attended two breakout sessions during the conference. One session pertained to special needs and the other was around board governance. The board governance sessions shared using a dashboard to identify KPI's. Ms. Long shared that she would plan to attend again and thought it was a very useful conference.

4. Pricilla Hines (potential board member) shared information on her background with the board. The board provided time for Ms. Hines to ask questions to which Board President Muscat responded. CMU liaison Jennifer Joubert will follow-up with Pricilla Hines as to her intention of potential board member for WAY Michigan board.

B: Action Items:

1. Approve WAY Michigan Insurance Proposal

It was moved by Christine Muscat and seconded by Gregory Brown to approve the WAY Michigan Insurance Proposal as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve Fall Transparency Certification Form

It was moved by Christine Muscat and seconded by Amy Long to approve the Fall Transparency Certification Form as presented. All members voted with Aye. There were none opposed. Passed unanimously.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

XII. Adjournment at 7:49 pm

It was moved by Christine Muscat and second by Gregory Brown to adjourn at 7:49 pm. All members voted Aye. There were none opposed. Passed unanimously.

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act. The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101- 336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

Minutes Certification:

Approved minutes of August 21, 2019 regular meeting respectfully submitted,



Board Secretary

9.18.19

Date