

W-A-Y Michigan
407 E. Fort St., Suite
201 Detroit, MI 48226
(313) 638-2716
Board of Directors'
Regular Meeting
Date: October 16, 2019
Time: 6:00 pm

Oath of Public Office - Christine Muscat

MINUTES

I. Call to Order by the President at 6:04 pm

Roll Call:

Brown X

Long X

Muscat X

II. Approval of Agenda

Board President Christine Muscat requested adding New Business Discussion Item 2 Board Resolution Fairness First, and Action Item #2 Approve Board Resolution Fairness First

Board President Muscat also requesting having conversation around the proposed copier lease under Old Business, and allow Mark Ray to present on this after the Audit Report Presentation

It was moved by Christine Muscat and seconded by Gregory Brown to approve the October 16, 2019 Regular Board Meeting agenda as amended. All members voted with Aye. There were none opposed. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

Board President Muscat acknowledge the attendance of prospective board member Jesse Donahue.

IV. Approval of Minutes Regular Meeting September 18, 2019.

It was moved by Christine Muscat and seconded by Amy Long to approve the September 18, 2019 Regular Board Meeting minutes. All members voted with Aye. There were none opposed. Passed unanimously.

V. Educational Service Provider Report
Superintendent/Director

James Middleditch spoke to the board and provided them with a handout around enrollment, attendance and credit attainment. They are currently at 210 students enrolled. They have 41 applications that have been started and we are currently reviewing them for enrollment. We have ten 8th grade students, and our 9th grade has seen an increase in enrollment as well.

Our monthly retention rate is currently at 98%. We will continue to monitor our retention rate. Monthly attendance increased for September and we anticipate a greater increase for the month of October and future months. Total amount of credit doubled from the month of August. We averaged .50 credits for the month of September, which seems to have doubled from this time last year. Credit attainment is increasing for our Seniors as well. Several wanted to graduate prior to count.

Points of Pride:

We are on track to have 100 percent test participation completed for NWEA MAP Growth Assessment by October 18th.
Our EDP completion is ongoing and should be 100% completed by October 30th.
Count Day went well. We had 95 percent of our researcher's login on Count Day.
Ms. Kelyn Wilkins recently completed the Title binders for the upcoming audit.

Board Member Amy Long inquired on projected enrollment increase. She asked if there is a specific cutoff (number) to where we would not be able to facilitate students? Mr. Middleditch shared out on this process with the board which is ongoing until December.

Mr. Middleditch shared that Central Michigan University recently released the Academic Performance Report and the board can find a copy on the Charter School website, or request a copy from Ms. Kelyn Wilkins (WAY Michigan Administrative Asst).

VI. Treasurer Report

A. Discussion Items:

1. September 2019 Financial Statements

Ms. Glenn shared the September 2019 Financial Statements with the board and provided them with a handout. Board President Muscat and Ms. Glenn shared on approval of money transfers with the bank account which seems to be working out well.

Board President Muscat inquired if we purchased equipment as noted on the P & L sheet? Ms. Glenn shared that the school purchased Chromebooks for some of their new students which have been shipped.

2. 2018-2019 Audit Report Presentation

Ms. Glenn shared introductions of auditor presenters from Taylor & Morgan. The auditors presented information on the 2018/19 Audit Report and provided the board with a handout. The auditors shared that the accounting department had done a nice job this year.

Board Member Ms. Long shared congratulations for a job well done!

B. Action Items:

1. Accept September 2019 Financial Statements

It was moved by Christine Muscat and seconded by Amy Long to accept the September 2019 financials as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve the 2018-2019 Audit Report

It was moved by Christine Muscat and seconded by Amy Long to approve the 2018-19 Audit Report as presented. All members voted with Aye. There were none opposed. Passed unanimously.

VII. Correspondence: None

VIII. Central Michigan University liaison updates – Not in attendance

IX. Old Business

A. Discussion Items:

1. Copier Lease

Mark Ray from WAY Program was online to answer questions from the board pertaining to the copier lease. Ms. Glenn shared a question/answer sheet based on questions the board had around the copier at last month's meeting. Mr. Ray read through the Q&A sheet. Board member Amy Long shared information around trying to understand the value of the service and maintenance of the copier options. She also asked that Mr. Ray share his recommendation on renting vs purchase. Mr. Ray shared out on the difference between printer memories and copier memories. Typically, printers will run out of memory if they are highly used. Mr. Ray indicated he would choose the option of leasing as technology is constantly changing and upgrading a lease might serve the school better.

Board President Muscat inquired about the monthly copier rate which varies month-to-month and indicated that quarterly billings could assist with this. Mr. Ray indicated they copier company would be monitoring the use quarterly and would make recommendations on copy usage adjustments, if needed.

Board Member Amy Long inquired on whether or not B&W/Color toner was our responsibility with the lease? Mr. Ray thought it was included, however, would verify this and get back with the board.

Board Member Greg Brown inquired as to the duration of the lease. Mr. Ray indicated it would be a six-year lease. At the end of the period, we could upgrade, however, if we wanted to do this earlier, they would work with the school on this. Mr. Brown wanted to know if tech support is included if we purchase outright? Mr. Ray indicated it is included.

Board President Muscat asked how soon we could get the copier if we lease? Mr. Ray shared it would be about one week. Board asked that Mark confirm that the \$46.50 is included and toner is included. Mr. Ray will be calling the copier representative and inquire. Mr. Ray confirmed that toner is included. He also confirmed that \$46.50 is built into line item b and c. Board held additional conversation around purchase vs lease.

B. Action Items:

1. Approve the Copier Lease

It was moved by Christine Muscat and seconded by Gregory Brown to approve the C605 Color Copier Purchase as presented. All members voted with Aye. There were none opposed. Passed unanimously.

X. New Business

A. Discussion Items:

1. School Safety Liaison Resolution

Kelli Glenn shared information around this and provided the board with a copy of the resolution.

2. Board Resolution Fairness First

Kelli Glenn shared information around the recent Governor's budget cuts which impacts only charter school students and reduces these student's funding by \$240 per pupil. Ms. Long inquired as to whether or not CMU is supporting this resolution. Ms. Glenn shared that authorizers have been very supportive of charter schools contacting the

Governor and any additional legislative personnel indicating the board is not in favor of the reduction in funding.

B. Action Items

1. Approve School Safety Liaison Resolution

It was moved by Christine Muscat and seconded by Gregory Brown to approve the School Safety Liaison Resolution as presented. All members voted with Aye. There were none opposed. Passed unanimously.

2. Approve Board Resolution Fairness First

It was moved by Christine Muscat and seconded by Gregory Brown to approve the Board Resolution Fairness First as presented. All members voted with Aye. There were none opposed. Passed unanimously.

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

XII. Adjournment at 7:13 pm

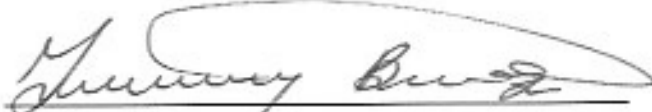
It was moved by Christine Muscat and second by Amy Long to adjourn at 7:13 pm. All members voted Aye. There were none opposed. Passed unanimously.

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-- 336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

Minutes Certification:

Approved minutes of October 16, 2019 regular meeting respectfully submitted,


Board Secretary

11/20/19
Date