

**W-A-Y Michigan**  
407 East Fort St., Ste. 201  
Detroit, MI 48226  
313-444-9292

**Board of Directors' Annual Meeting**

**Date: November 20, 2019**  
**Time: 6:00 p.m.**

**Minutes**

**I. Call to Order by the President at 6:04 p.m.**

Roll Call:

Brown   X  

Long   X  

Muscat   X  

**II. Approval of Agenda**

It was moved by Christine Muscat and seconded by Amy Long to approve the November 20, 2019 agenda as presented. All members voted with Aye. There were none opposed.  
Passed unanimously.

**III. Call to the Public**

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

None.

**IV. Approval of Minutes Regular Meeting October 16, 2019**

It was moved by Christine Muscat and seconded by Gregory Brown to approve the October 16, 2019 Regular Board Meeting minutes. All members voted with Aye. There were none opposed. Passed unanimously.

**V. Educational Service Provider Report  
Superintendent/Director**

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

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James Middleditch shared information with the board around points of pride and provided the board with a handout around enrollment, attendance and credit attainment for review.

Points of pride:

1. Started Live session schedule in October. We believe the return of live sessions and engagement of our mentors will lead to increased credit attainment.
2. October School Improvement plan meeting was successful. We've completed three of the ten components of the Title I Diagnostic for our School Improvement Plan.
3. One of the WAY Michigan Team Leaders created a map of Michigan showing how many researchers we have in each county. This information will assist with future marketing, field trip planning, testing locations, etc.
4. 46% of our researchers made it on the honor roll for October. We send out prizes to our researchers who achieve Gold and Silver status. Certificates are provided to our researchers who achieve Bronze status.

Superintendent Black shared information around adding a graduate tab to our website in an effort to track alumni. Ms. Black also shared information around working on getting the charter school funding released. Ms. Black and Mr. Middleditch shared their team had really worked hard this past count period and are continuing to accept enrollment.

VI. Treasurer Report

A. Discussion Items:

1. October 2019 Financial Reports

Kelli Glenn shared information around the October 2019 Financial Reports and provided the board with a handout for review.

2. November 2019 Budget Amendment

Kelli Glenn shared information around the November 2019 Budget Amendment and provided the board with information for review. Ms. Glenn indicated this budget does not reflect the funding that could potentially be released to charter schools.

Board Member Amy Long inquired about the increase for the attendance liaison and reduction of special education, and Ms. Glenn addressed her concerns.

B. Actions Items:

1. Accept October 2019 Financial Reports

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It was moved by Christine Muscat and seconded by Amy Long to accept the October 2019 financials as presented. All members voted with Aye. There were none opposed. Passed unanimously.

Board President Christine Muscat inquired on what Ms. Glenn considered to be the largest concern with the budget going into the new year. Ms. Glenn shared the budget is tight, however, should the funds be released for charter schools, it would increase funding available for WAY Michigan.

2. Approve November 2019 Budget Amendment

It was moved by Christine Muscat and seconded by Gregory Brown to approve the November 2019 Budget Amendment as presented. All members voted with Aye. There were none opposed. Passed unanimously.

VII. Correspondence: Ms. Muscat indicated she received an email from CMU which stated that an additional board member is required.

VIII. Central Michigan University liaison updates: Not in Attendance

IX. Old Business

A. Discussion Items: None

B. Action Items:

X. New Business

A: Discussion Items:

1. Organization Meeting Actions – Election of Officers and Motions (Motions List attached)

B: Action Items:

1. Elect Officers and address organizational business (Approve Motions List)

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It was moved by Christine Muscat and seconded by Amy Long to approve the attached Annual Board of Directors Organizational Motions List as presented. All members voted with Aye. There were none opposed. Passed unanimously.

**XI. Call to the Public**

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

None.

**XII. Adjournment at: 6:33 pm**

It was moved by Christine Muscat and seconded by Gregory Brown to adjourn at 6:33 pm. All members voted with Aye. There were none opposed. Passed unanimously.

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**WAY Michigan Annual Board of Directors Meeting  
November 20, 2019  
Organizational Items for Board Action**

**1. Election of Officers for 2019-2020**

Officers:

President, Vice-President, Secretary, Treasurer

Call for nominations from the floor. If hearing none,

**MOTION:** to elect Christine Muscat, as President of WAY Michigan Board of Directors.

The elected President will continue with the election of the Vice President, Secretary, and Treasurer for the next calendar year.

**MOTION** to elect Amy Long, as Vice President of the WAY Michigan Board of Directors.

**MOTION** to elect Gregory Brown, as Secretary of the WAY Michigan Board of Directors.  
(Previously Amy Long)

**MOTION** to elect Christine Muscat, as Treasurer of the WAY Michigan Board of Directors.

**2. MOTION** to designate Board President, as the Academy's Chief Administrative Officer (CAO) and shall have final responsibility for the preparation and presentation of the recommended budget, as well as, control of the budget throughout the year.

**3. MOTION** designating Chase Bank as the depository for school fund accounts (General Fund) and that the President and Treasurer will be signatories on the account(s).

**4. MOTION** to designate Board Treasurer as the Academy's' Electronic Transfer Officer.

**5. MOTION** to name Superintendent, as Sexual Harassment, and Title IX contact person. Pursuant to Office of Civil Rights and Title IX of the Elementary and Secondary Education Act.

**6. MOTION** to name Special Education Director, as Section 504 Contact person. Pursuant to the Rehabilitation Act of 1973 as Amended.

**7. MOTION** that the remaining regular Board Meeting will be the (third Wednesday) of each month at 407 E. Fort Street, Suite 201, Detroit, MI 48228 at 6:00 pm unless otherwise indicated. All Board meeting minutes are available for inspection in the Academy's administrative offices and on the Academy website. The Board will comply with the Americans with Disabilities Act in making all Board meeting accessible to those requesting special accommodations. The Regional Executive Director will be responsible to post the meeting notices in public view. The official posting location will be the Academy's doors. The dates and times of remaining Regular meetings for 2018-2019 will be:

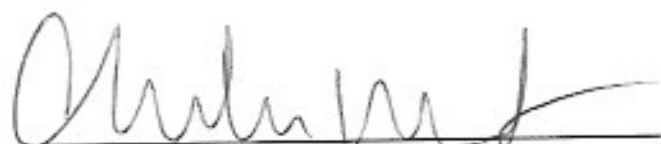
December 18, 2019	6:00 p.m.
January 15, 2020	6:00 p.m.
February 19, 2020	6:00 pm.
March 18, 2020	6:00 p.m.

April 22, 2020	6:00 p.m.
May 20, 2020	6:00 p.m.
June 17, 2020	6:00 p.m.

8. MOTION to appoint Dickinson & Wright as the Board's legal counsel.
9. MOTION to appoint Taylor & Morgan as the WAY Michigan's auditing firm.
10. MOTION to bond the Board President and Treasurer.
11. MOTION to designate Director of Finance, as the Academy's AHERA Officer.
12. MOTION to designate Director of Finance, as the Academy's Freedom of Information Act contact person.
13. MOTION that the WAY Michigan, authorized pursuant to the charter application submitted to Central Michigan University, will comply with the provisions of Part 6a of the Michigan Code and subject to the provisions of Part 6a will comply with all other State laws, rules and regulations applicable to public bodies and with the Federal laws, rules and regulations applicable to public bodies and school districts.
14. MOTION that Detroit Free Press is designated as the Academy's local newspapers for the purpose of publishing legal notices.
15. MOTION that District Social Worker, is designated as the Academy's local liaison for Homeless Children and Youth as authorized under Title VII-B.
16. MOTION to designate Superintendent, as the Civil Rights Representative.
17. MOTION to designate Board Secretary as Corresponding Agent who will facilitate the distribution of communications to appropriate person(s) within the Academy.

**Minutes Certification:**

Approved minutes of November 20, 2019 regular meeting respectfully submitted,

  
Board Secretary

12/18/19  
Date