

W-A-Y Michigan
407 E. Fort St., Suite 201, Detroit, MI 48226
(313) 638-2716
Board of Directors' Regular Meeting
Date: June 17, 2020
Time: 6:00 pm
MINUTES

I. Call to Order by the President at 6:09 pm

Roll Call:

Brown X

Donoghue Arrived Late

Long X

Muscat X

II. Approval of Agenda – Board President Christine Muscat requested to add the following to the agenda under New Business and New Business Action Items:

New Business

Discussion Items

- A. 2019-2020 Proposed June General Fund Budget Amendment

Action Item

- A. Approve 2019-2020 Proposed June General Fund Budget Amendment

It was moved by Christine Muscat and seconded by Greg Brown to add Discussion Item A and Action Item A under New Business. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Brown Aye

Long Aye

Muscat Aye

New Business

Discussion Items

- B. 2020-2021 Proposed General Fund Budget

Action Items

- B. Approve the 2020-2021 Proposed General Fund Budget

It was moved by Christine Muscat and seconded by Amy Long to add Discussion Item B and Action Item B under New Business. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Brown Aye

Long Aye

Muscat Aye

It was moved by Christine Muscat and seconded by Greg Brown to approve the June 17, 2020 Regular Board Meeting agenda as amended. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Brown _Aye____
Long _Aye____
Muscat _Aye____

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

No public comments were offered.

III. Approval of Minutes Regular Meeting May 20, 2020.

It was moved by Christine Muscat and seconded by Amy Long to approve the May 20, 2020 Regular Board Meeting minutes. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Brown _Aye____
Long _Aye____
Muscat _Aye____

V. Educational Service Provider Report
Superintendent/Director

Madeline Black shared information with the board around enrollment, attendance and credit attainment, and provided them with this information online. Current attendance at the end of May is 162.

In the month of May, our enrollment has increased by 3 researchers. We hope to see this trend continue in June. With most of our seniors graduated we do not expect to lose very many researchers in June. Our goal is to end this school year with more researchers than we had in June 2019 (we had 157 researchers in June 2019).

Most of our grade level cohorts continue to remain about the same. We see a drop in the 8th grade cohort as researchers are completing their requirements and are ready to be promoted to 9th grade. As we continue to monitor our grade level cohorts, we hope to get feedback on how we can increase enrollment in Middle School and 9th grade for the 2020-21 school year.

The Researcher retention at WAY Michigan increased by 5 percent for May. We believe that the retention rate will continue to fluctuate as researchers graduate and students determine their plans for the 2020-21 school year. Currently, we have 6 researchers that are on pace to graduate by the end of June.

Our online attendance increased by 6 percent in May. We are happy to see an increase in attendance for May as it shows our students commitment to their education. We will want to work towards increasing to 80% of total days attended over the next year. Our attendance Liaison has been using "Robo Calls" in our plan to increase attendance.

Our total credit in May has increased by 4 credits. We believe that the total credit earned has increased due to a increase in enrollment as we replace spots left by graduating seniors. We believe that a focus on providing additional academic support and reviewing how to complete projects completely has helped with credit attainment.

Our average credit attainment has increased from .59 to .62 in May. We look forward to maintaining over .50 credit average. With our work on reinforcing our recommitment process and meetings with the Assistant Director and Team Leaders, we hope to work towards increase the number of researchers on the Honor Roll each month.

In May our 6th grade cohort has continued to have a credit average over 1 credit. All grade level cohorts earned over .50 credit average. 8th grade has earned a .50 credit average for the first time in three months. We will need to continue to target 7th and 8th grade researchers for support to help them maintain a .50 credit average.

Points of Pride:

1. WAY Michigan has started a Google Ad and Facebook Ad campaign to market for the 20-21 school year. We've had over 2,000 clicks on our website since starting the Ad campaign. We are hoping this will turn into enrollments in August. Superintendent Black shared additional information around marketing with the board. We are looking at commercials on streaming networks.
2. 53 percent of our researchers made it on the honor roll for May. We send out prizes of the researchers choosing for Gold (1.0+ Credit) and Silver (.70-1.0 Credit). Our Bronze (.50-.70 Credit) received a certificate for being on the Honor Roll.
3. We had 2 researchers graduate since our last board meeting. We are finalizing our graduation slideshow to present June 24th. Our Director, James Middleditch, had an opinion piece published in Education News promoting WAY Michigan. Link to the article is <https://www.educationviews.org/w-a-y-michigan-meeting-the-needs-of-all-students-through-online-education/>

WAY Michigan Website is now showcasing colleges where our researchers have been accepted to attend. We are looking for a replacement Science teacher as our current one who will be retiring soon.

We are looking at and working on our return to work plan at the WAY Michigan office.

VI. Treasurer Report
A. Discussion Items:

1. May 2020 Financial Statements

Kelli Glenn shared information pertaining to the May 2020 Financial Statements and provided the board with this information prior to the meeting.

B. Action Items:
1. Accept May 2020 Financial Statements

It was moved by Christine Muscat and seconded by Jesse Donoghue to accept the May 2020 financials as presented. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Brown _Aye____
Donoghue _Aye____
Long _Aye____

Muscat _Aye___

VII. Correspondence - Board President Christine Muscat shared on upcoming CMU webinars. CMU liaison Jennifer Joubert shared these webinars are scheduled for Thursday and will be a panel discussion. On Friday there is a follow-up webinar pertaining to finance. Both can be used toward board member credit.

VIII. Central Michigan University liaison updates

Jennifer Joubert indicated that Mandy's (prospective board member) nomination will be going to board of trustees next week. All will be informed once this has been completed. Board Member Amy Long inquired as to whether or not CMU will be having a "virtual" conference this year? Ms. Joubert indicated it's cancelled for now and when it gets rescheduled, she will inform the board.

IX. Old Business

A. Discussion Items:

None

B. Action Items:

None

X. New Business

Discussion Items

A. 2019-2020 Proposed June General Fund Budget Amendment

Kelli Glenn shared information on the 2019-20 Proposed June General Fund Budget Amendment with the board and shared this information online with the board.

B. 2020-2021 Proposed General Fund Budget

Kelli Glenn shared information on the 2020-21 Proposed General Fund Budget with the board and shared this information online with the board. The budget is based on an enrollment of 210 researchers in the Fall. We are anticipating an overall 8% reduction with our state aid funding. Ms. Glenn shared information around using the CARES Act funding in the 2020/21 school year. Board President Muscat inquired as to what our budget might look like if enrollment should exceed the enrollment number listed in the budget. Ms. Glenn shared information with the board around what this might look like. Board held additional conversation around supporting additional researchers should enrollment increase higher than budgeted for the upcoming school year. Board held conversation around date to schedule special board meeting virtually which is needed before June 30, 2020 to review/approve the state aid note borrowing document. Board determined that June 29th at 5:00 pm would work best for them. Board requested that WAY Michigan administrative assistant send out special board meeting information prior to June 29, 2020.

Action Items

A. Approve the 2019-2020 Proposed June General Fund Budget Amendment

It was moved by Christine Muscat and seconded by Amy Long to approve the 2019-20 Proposed June General Fund Budget Amendment as presented. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Brown _Aye___

Donoghue _Aye___

Long _Aye___

Muscat _Aye__

B. Approve the 2020-2021 Proposed General Fund Budget

It was moved by Christine Muscat and seconded by Amy Long to approve the 2020-21 Proposed General Fund Budget as presented. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Brown _Aye__
Donoghue _Aye_
Long _Aye__
Muscat _Aye__

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Michigan in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

Potential board member inquired "What information is appropriate for board members to share pertaining to our school?" Superintendent Black provided some suggestions on how to share social media posts and will have lawn signs if the board members want them.

XII. Adjournment at 7:05 pm

It was moved by Christine Muscat and seconded by Greg Brown to adjourn at 7:05 pm. All members voted with Aye. There were none opposed. Passed unanimously.

Roll Call Vote:

Brown _Aye__
Donoghue _Aye_
Long _Aye__
Muscat _Aye__

A copy of the meeting minutes are available for public inspection at the offices of WAY Program, 407 E. Fort St. Suite 201, Detroit, MI 48226 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes. Approved minutes will be posted on the WAY Academy's website <http://www.wayprogram.net>. Public notice of this meeting was posted as required by the Open Meetings Act.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101--336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact WAY Michigan offices at (313) 444-9292 prior to the meeting.

Minutes Certification:

Approved minutes of June 17, 2020 Regular meeting respectfully submitted,

Gregory Brown

Board Secretary


07/01/2020

Date

Signature Certificate

Document Ref.: 6KJ3U-BGPSM-XRBBN-9DTZX

Document signed by:

	<p>Gregory Brown Verified E-mail: gregorybrown2013@yahoo.com</p>	<p><i>Gregory Brown</i></p> 
99.203.64.131	01 Jul 2020 13:51:03 UTC	

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