

<b>WAY MICHIGAN ACADEMY</b>
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407 East Fort - Suite 201  
 Detroit, MI 48226  
 Telephone: 313.638.2716 Fax: 313.638.2717

**SPECIAL MEETING**  
**WAY MICHIGAN ACADEMY BOARD OF DIRECTORS**

**DATE:** 1/26/2022  
**TIME:** 6:00 ☒ p.m. / ☐ a.m.  
**LOCATION:** WAY MICHIGAN ACADEMY  
 8701 W. VERNOR HWY  
 DETROIT, MI 48209

**APPROVED**

<https://wavprogram.zoom.us/j/91456407374?pwd=aHhMcHVMQzZmMUlab1BmMzh4T1I3QT09>

Meeting ID: 914 5640 7374

Passcode: 080295

**MINUTES**

**MEETING TYPE:** ☐ REGULAR ☒ SPECIAL ☐ PROPOSED ☒ APPROVED

**I. CALL TO ORDER**

**PRESIDENT GREGORY BROWN, JR.** called the meeting to order at 6:24 ☒ P.M./ ☐ A.M. on Wednesday, January 26, 2022.

**II. ROLL CALL**

Mr. Gregory Brown, Jr., President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mrs. Amy Long, Vice-President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mrs. Mandi Bogart, Secretary, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Jesse Donoghue, Treasurer, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**ADMINISTRATION**

Mr. Isaiah Pettway, Superintendent, WAY Michigan Academy  
 Ms. Trena Braswell, Director of Charter Schools, WAY Michigan Academy  
 Mr. James Middleditch, Director of Programs, WAY Michigan Academy  
 Ms. Jean Pashakarnis, WAY Michigan Academy

**OTHERS PRESENT (all or a portion of the meeting)**

Mrs. Vanessa Gulley, Board Liaison, Provision  
 Mr. Jonathan Trout, Authorizer Representative, The Center for Charters, CMU

***THE PROPOSED AGENDA WAS DISTRIBUTED.***

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- I. PUBLIC COMMENT** *(on agenda items only)*  
No public comment.
- II. APPROVAL OF THE JANUARY 26, 2022 MEETING AGENDA**  
MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE JANUARY MEETING AGENDA WITH ADDITIONS.  
SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.
- III. APPROVAL OF THE DECEMBER 22, 2022 SPECIAL MEETING MINUTES**  
MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE DECEMBER 22, 2022 MEETING MINUTES.  
SUPPORT: SECRETARY MANDI BOGART SECONDED.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.
- IV. ESP REPORTS**
- a. Superintendent Report by Mr. Pettway**
    - i. Program Updates**
      - 1. PD roll has been added to the roster via Holly Plotch
      - 2. Will be working to meet PD needs of staff
      - 3. Came as a recommendation from the State
      - 4. Will be present at the February Board meeting
    - ii. James will also be taking on the Data Mgr roll for district as a whole**
    - iii. Kerry Sitar is no longer with WAY Program and as of this week Ms. Jean Pashakarnis will be the Interim and has a contract with Tom Tebo for support and training for at least the next 60 days**
    - iv. Enrollment, Marketing and Recruiting**
      - 1. First marketing planning meeting in March
      - 2. 25E had the highest amount of students in all of academy
        - a. Total of 15 students, who were audited
        - b. Will be receiving the per pupil funding for all those students
        - c. In communication with Community Partners
        - d. Marketing Consultant and Kelyn will be responsible for Social Media postings
      - 3. Testing will begin on the Feb 7<sup>th</sup> and will conclude in June
        - a. Will present progress assessments at February board meeting in accord with PA 18
      - 4. All positions are filled

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5. Will be requesting an addition of a Para-Pro position
  6. The Grants were submitted on time, and will be able to go retroactive to 7/1/2021 for reimbursements
  7. ESSER III was the last amount released of COVID funds
    - a. Must be spent differently, with more stipulations
      - i. 20% of funds must be allocated to mitigate learning loss
      - ii. In order to plan and spend funds, must have stakeholder input on how the funds will be spent
        1. Survey has been created and will be going out soon to complete plan for the expense of those funds
        2. Will have to regularly hold community forums on progress as a result of using those funds
        3. Also seeking for Board PD
  8. Discussion regarding FOIA request and notation of its submission in a timely fashion
  9. Thanks to Middleditch and team for site visit with students and taking the initiative to connect with students
  10. The Graduation plan is in full swing for approx. 60 graduates
- b. Director of Programs by Mr. James Middleditch**
- i. Points of Pride
    1. 52 Researchers on Honor Roll
    2. Retention rate at 90%
    3. 2 Researchers with 4.0 in all classes
    4. Currently in enrollment
      - a. Looking at potentially 200 student population in Spring

**Vice-President Long** asked what has contributed to retention rate?

**Mr. Middleditch** noted that he believes that it is the reduction in teacher turnover as well as the Commitment Strategy.

**President Brown** asked that Mr. Middleditch review the items that they are putting in place to address attendance

**Middleditch responded:** robo calls, weekly updates to staff, comparisons reports, and attendance raffles/prizes

## V. TREASURER'S REPORT

### a. December 2021 Financial Statements by Ms. Jean Pashakarnis

#### i. Review of Profit and Loss Statement

**President Brown** asked about the massive overages in the line item amounts; when will the budget be amended

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**Mr. Pettway** noted that the amendments will be forthcoming at the meeting and the amounts are off due to the wait for the final approval regarding the Title grants

**Treasurer Donoghue** asked for explanation of what appears to be duplicate categories with different amounts

**Mr. Pettway** noted that they are different categories according to Grant requirements

**Vice-President** reminded that the Board has requested a better way to view financial information. **Supt. Pettway** noted that they are currently under review and creation of a new reporting form.

- ii. Seeking a reimbursement of \$181,321.84

## **VI. ACTION ITEMS**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE DECEMBER 2021 FINANCIAL STATEMENTS.**

**SUPPORT: SECRETARY MANDI BOGART SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE DECEMBER ACCOUNTS PAYABLE FUND TRANSFER OF \$181,321.84.**

**SUPPORT: SECRETARY MANDI BOGART SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

## **VII. CORRESPONDENCE**

### **a. FOIA**

- i. **Mr. Pettway** disclosed that the academy is not being targeting, that the State is just getting info from all schools in the county

## **VIII. CMU LIAISON UPDATE**

### **a. Mr. J. Trout noted:**

- i. Booklets were distributed for the Board as an appreciation gift
- ii. Feb 23, 2022 at 12 Noon will be a BDS webinar regarding Social Emotional Learning
- iii. There is a Facebook page for the Charter office
- iv. There remains a Board vacancy

## **IX. OLD BUSINESS**

### **a. None**

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**X. NEW BUSINESS****a. Chase Credit Card Auto Pay**

- a. Card used for incentives and marketing
- b. Requesting for the payment to be placed on auto pay and the Mgt can reconcile upon receipt

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION THAT THE CHASE CREDIT/DEBIT CARDS BE PLACED ON AUTO PAY FOR THE MONTHLY STATEMENT PAYMENT.**

**SUPPORT: SECRETARY MANDI BOGART SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**b. BOARD PD**

- a. 2 opportunities: NASBA in April and the NCSI Conference in June
- b. Both are around \$15K for all members of the Board and the 3 of the school team

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE ATTENDANCE OF THE BOARD MEMBERS AND THE SUPPORT TEAM OF AT THE NATIONAL CHARTER SCHOOL CONFERENCE AND EMPOWER PRESIDENT BROWN TO MAKE ACCOMMODATIONS AND ARRANGEMENTS FOR JUNE 9-12, 2022.**

**SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**c. OPEN DISCUSSION OF THE BOARD**

- a. None

**d. Board Meeting Requirements**

- a. The monthly board meeting will remain on the Third Wednesday at 6:00 pm at the WAY Southwest Campus

**e. MEGS Access**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE MS. JEAN PARSHAKARINS AS A LEVEL 5 ACCESS USER IN MEGS.**

**SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

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**XI. EXTENDED PUBLIC COMMENT**  
**None**

**XII. ADJOURNMENT**  
**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO ADJOURN THE MEETING AT 7:32 ☒ P.M./ ☐ A.M.**  
**SUPPORT: SECRETARY MANDI BOGART SECONDED.**  
**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,

  
\_\_\_\_\_  
Recording Secretary

1/26/2022  
\_\_\_\_\_  
Date

Approved by the WAY Michigan Academy Board of Directors:

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

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