

<b>WAY MICHIGAN ACADEMY</b>
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407 East Fort - Suite 201  
 Detroit, MI 48226  
 Telephone: 313.638.2716      Fax: 313.638.2717

**SPECIAL MEETING  
 WAY MICHIGAN ACADEMY BOARD OF DIRECTORS**

**DATE: 6/27/2022**  
**TIME: 6:00 ☒ p.m. / ☐ a.m.**  
**LOCATION: WAY MICHIGAN ACADEMY**  
**407 E FORT – SUITE 21**  
**DETROIT, MI 48226**

APPROVED

<b>MINUTES</b>
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**MEETING TYPE:**    ☐ REGULAR    ☒ SPECIAL    ☐ PROPOSED    ☒ APPROVED

**I. CALL TO ORDER**

**PRESIDENT GREGORY BROWN, JR.** called the meeting to order at 6:12 ☒ P.M./ ☐ A.M. on Monday, June 27, 2022.

**II. ROLL CALL**

Mr. Gregory Brown, Jr., President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mrs. Amy Long, Vice-President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mrs. Mandi Bogart, Secretary, Board of Directors	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Mr. Jesse Donoghue, Treasurer, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**ADMINISTRATION**

Ms. Trena Braswell, Director of Charter Schools, WAY Michigan Academy  
 Mr. James Middleditch, Director of Programs, WAY Michigan Academy  
 Ms. Jean Pashakarnis, WAY Michigan Academy, Virtually

**OTHERS PRESENT (all or a portion of the meeting)**

Mrs. Vanessa Gulley, Board Liaison, Provision (virtually)  
 Mr. Jonathan Trout, Authorizer Representative, The Center for Charters, CMU

***THE PROPOSED AGENDA WAS DISTRIBUTED.***

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**I. PUBLIC COMMENT** *(on agenda items only)*

No public comment.

**II. APPROVAL OF THE Monday, June 27, 2022 ANNUAL ORGANIZATIONAL MEETING AGENDA**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE MEETING AGENDA, ADDING UNDER NEW BUSINESS #4, A CREDIT CARD INCREASE TO 1K.

SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**III. APPROVAL OF THE MAY 18, 2022 REGULAR MEETING MINUTES**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE MAY 18, 2022 MEETING MINUTES AS PRESENTED.

SUPPORT: TREASURER JESSE DONGHUE SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**IV. ESP REPORTS**

a. Superintendent Report by Ms. Braswell

i. COGNIA accreditation for the next 5 years

ii. Scheduled change to new accounting system set between July and August, 2022

iii. Have completed a comprehensive review of the budget

iv. Enrollment underway with online recruitment

1. Commercial completed

v. New enrollees begin processed

vi. All staff received end of year retention bonus with ESSER III funds

vii. Actively recruiting for 2 positions

viii. All available funds to be drawn down

b. Director of Programs by Mr. James Middleditch

i. Points of Pride

1. 58% made honor roll

2. 25 for virtual attendance raffle

3. 38 graduates, second largest class in history of WAY Mich

4. June 18<sup>th</sup> first physical graduation

a. Over 100 attendees

b. 6 researchers in dual enrollment with the lowest grade being a B

ii. Increase in applications this year, 36 active apps for the fall

iii. Increase in the interest in lower grade levels

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- iv. Commercial filed at Southwest location
- v. Marketing budget to stream YouTube ads and will continue Google ads
- vi. Doing an email marketing campaign

**PRESIDENT BROWN** reminded of the Board's desire to continue social media marketing campaign.

**VP LONG** asked what the fall enrolment goal is. Mr. Middleditch noted that it is 219.

**c. PA 48 EOY Benchmark Assessment Growth and Achievement Report**

- i. Mr. Middleditch reviewed the report.

The board had several questions and asked that Mrs. Gulley send a request for the educational goals and the NWEA report to them.

**V. TREASURER'S REPORT**

**a. MAY 2022 Financial Statements by Ms. Jean Pashakarnis**

- i. Review of Profit and Loss Statement
- ii. Please submit requested finance items to Provision one week prior to the next board meeting.

**VI. ACTION ITEMS**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE MAY 2022 FINANCIAL STATEMENTS.**

**SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE MAY ACCOUNTS PAYABLE FUND TRANSFER OF \$204,438.87. WITHIN 24 HOURS**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE 21/22 FINAL BUDGET AMENDMENT AS PRESENTED.**

**SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE 22/23 BUDGET AS PRESENTED.**

**SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.**

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**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.****VII. CORRESPONDENCE**

- a. COGNIA Final Review information

**VIII. CMU LIAISON UPDATE**

- a. **Ms. Jennifer Joubert reported:**

- i. The BDS regarding academic achievement
- ii. Will receive a school specific performance report in the next couple of months
- iii. Annual Conference 8/23/2022

The Board requested follow up on Mandi Bogarts name plate.

**IX. OLD BUSINESS**

- a. None

**X. NEW BUSINESS**

- a. **OPEN DISCUSSION OF THE BOARD**

**PRESIDENT BROWN requested:**

Approval of Provision Liaison and Finance Consultant to gain access to the WAY Mich portal, with the access level necessary to see all uploaded items, including all finance documentation and reports.

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE PROVISION FINANCE ACCESS TO PORTAL WITH ACCESS TO ALL UPLOADS, ESPECIALLY ALL FINANCE DOCUMENTS AND REPORTS.**

**SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO HAVE MS. GUZMAN TO PROVIDE A PDF OF ALL BOARD MEETING DOCUMENTS TO BE REVIEWED AT THE BOARD MEETING.**

**SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

- b. **Position Descriptions**

- i. distribution of board statements and position descriptions to be reviewed at the next board meeting.

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**c. Provision Board Liaison Consulting Agreement**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE PROVISION BOARD LIAISON IC AGREEMENT AS PRESENTED.**

**SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**d. Board Retreat Discussion**

- i. Dates August 5-7, 2022
  - 1. Friday 3-5 pm
  - 2. Saturday 8-5
- ii. Zehnder's in Frankenmuth
- iii. 8 Rooms
- iv. Retreat Agenda
  - 1. Review Board Structure and Governance
  - 2. Evaluation Rubric for Management

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE ZEHNDER'S FRANKENMUTH RETREAT PROPOSAL AS PRESENTED AND APPROVE THE EXPENDITURE OF \$4624.00 USING THE BOARD'S CHASE CREDIT CARD.**

**SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**e. ANNUAL ORGANIZATION RESOLUTIONS**

**1. Election of Officers**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE GREGORY BROWN AS THE PRESIDENT, AMY LONG AS VICE PRESIDENT, SECRETARY AS MANDIE BOGART, AND JESSE DONOGHUE AS TREASURER OF THE WAY MICH BOARD FOR 22/23 ACADEMIC YEAR.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

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MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**2. CAO/Budget Timeline Resolution**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE BOARD PRESIDENT AS THE CAO, WITH THE BUDGET TIMELINE RESOLUTION AS PRESENTED.

SUPPORT: TREASURER JESSE DONGHUE SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**3. Account Designation/Depository and Designated Signatories**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE DESIGNATED ACCOUNT AND SIGNATORY RESOLUTIONS, WITH THE BOARD ACCOUNT AS CHASE AND THE BOARD PRESIDENT AND TREASURER AS SIGNATORIES.

SUPPORT: TREASURER JESSE DONGHUE SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**4. Electronic Funds Transfer Officer**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE BOARD PRESIDENT AND THE TREASURER AS THE ELECTRONIC FUNDS TRANSFER OFFICERS.

SUPPORT: TREASURER JESSE DONGHUE SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**5. Title IX Representative**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE SUPERINTENDENT AS THE SEXUAL HARASSMENT AND TITLE IV REPRESENTATIVE.

SUPPORT: TREASURER JESSE DONGHUE SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**6. 504 Contact Person**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE SPECIAL EDUCATION DIRECTOR AS THE 504 CONTACT PERSON.

SUPPORT: TREASURER JESSE DONGHUE SECONDED.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

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**7. Legal Counsel Designation**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE DICKINSON WRIGHT - GEORGE BUTLER AS LEGAL COUNSEL**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**8. Audit Firm Designation**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE ALAN C. YOUNG & ASSOCIATES AS THE AUDIT FIRM.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**9. Bond of President and Treasurer**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE BONDING OF THE BOARD PRESIDENT AND TREASURER.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**10. AHERA Officer**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE DIRECTOR OF FINANCE AS THE AHERA OFFICER.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**11. FOIA Representative**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE VANESSA GULLEY AS THE FOIA REPRESENTATIVE FOR WAY MICHIGAN.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**12. Compliance with Laws**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE BOARD'S COMMITMENT TO COMPLY WITH ALL LAWS.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

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**13. Newspaper Designation**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE DETROIT FREE PRESS AS THE NEWSPAPER DESIGNATION.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**14. Homeless Liaison Representative**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE SUPERINTENDENT AS THE MCKINNEY VINTO HOMELESS LIAISON REPRESENTATIVE.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**15. Civil Rights Representative**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE SUPERINTENDENT AS THE CIVIL RIGHTS REPRESENTATIVE.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**16. Board Corresponding Agent**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE VANESSA GULLEY AS THE BOARD CORRESPONDING AGENT.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**17. Annual Board Meeting Calendar**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE ANNUAL CALENDAR AS PRESENTED WITH THE BOARD MEETING HELD ON THE THIRD WEDNESDAY OF EACH MONTH.**

**SUPPORT: TREASURER JESSE DONGHUE SECONDED.**

**MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

**18. Place/Person for Postings**

**MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE PERSON FOR POSTING AS THE WAY MICHIGAN EXECUTIVE ASSISTANCE, WITH THE POSTING LOCATION TO BE THE ACADEMY WEBSITE AND ACADEMY FACILITY.**

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SUPPORT: TREASURER JESSE DONGHUE SECONDED.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**19. School Safety Liaison**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE THE DIRECTOR OF PROGRAMS AS THE SCHOOL SAFETY LIAISON.

SUPPORT: TREASURER JESSE DONGHUE SECONDED.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**a. Increase in Credit Card Limit**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO APPROVE INCREASE OF THE CREDIT CARD USE LIMIT BY THE DIRECTOR OF PROGRAMS, NOT TO EXCEED 1K.

SUPPORT: TREASURER JESSE DONGHUE SECONDED.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**XI. EXTENDED PUBLIC COMMENT**

None

**XII. ADJOURNMENT**

MOTION: PRESIDENT GREGORY BROWN, JR. MADE A MOTION TO ADJOURN THE MEETING AT 7:41 ☒ P.M./ ☐ A.M.

SUPPORT: VICE-PRESIDENT AMY LONG SECONDED.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,



\_\_\_\_\_  
Recording Secretary

6/27/2022

\_\_\_\_\_  
Date

Approved by the WAY Michigan Academy Board of Directors:

\_\_\_\_\_  
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