

School Emergency Drills Documentation Form

Name of Reporting School: WAY Michigan

Date of Drill: 9/26/19 Time drill was held: 3:22 (pm/am)

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: 3

Remarks: Second Fire drill 2019-20 school year

This report is for emergency drill # 3 for school year 2019-20

Name of person conducting drill: James Middleditch

Title of person conducting drill: Assistant Director

Signature of person conducting drill: James Middleditch

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____